

**INTERAGENCY AGREEMENT
BETWEEN THE
U.S. DEPARTMENT OF ENERGY
AND THE
ORGANISATION ON ECONOMIC CO-OPERATION AND DEVELOPMENT/
INTERNATIONAL ENERGY AGENCY**

1. **GENERAL**

The U.S. Department of Energy hereby enters into an agreement for the temporary detail of Lisa Hanle, SSN _____, Grade GS-11, from the U.S. Department of Energy to the Organisation on Economic Co-operation and Development/International Energy Agency. This assignment shall be made on a nonreimbursable basis in accordance with the provisions set forth herein.

2. **PURPOSE, SCOPE OF WORK, AND CONTROLS OF WORK**

The incumbent of this position serves as a Policy Consultant in the Energy and Environment Division, Office of Long Term Co-operation and Policy Analysis of the International Energy Agency (OECD/IEA) and is responsible for the following duties:

1. Undertake a six month study of upstream activities in the natural gas industry, evaluating how these activities contribute to greenhouse gas emissions in order to identify:
 - ◆ Emission reduction potentials in exploration, drilling, production and transportation
 - ◆ Technologies available to reduce emissions (from both the private sector and governments, and both at the present and over time); and
 - ◆ Policy options to promote the introduction of such technologies into the market.
2. Examine the opportunities and potential for greenhouse gas emission reductions through project-based mechanisms. Research key elements in the development of a reference case, or emission baseline, for emission-reducing activities in the natural gas sector.
3. Consider several case studies to include the examination of practices in the United States, Norway, Nigeria and India. Undertake discussions with the private sector, including representatives of the International Gas Union.
4. Upon completion of the project, the following will be delivered:
 - ◆ A paper to be presented to the IEA's Standing Committee on Long Term Cooperation (SLT), which includes membership from all IEA member countries,

- ◆ A presentation of results to the Annex I Experts Group, which provides support for the UN Framework Convention on Climate Change
 - ◆ A report to the DOE Office of Policy and International Affairs.
 - ◆ Submission of results to a peer-reviewed journal for publication.
5. Authority to supervise Ms. Hanle will be delegated to Mr. Jonathan Pershing, Head of the Energy and Environment Division, International Energy Agency.

2. **DURATION, EXTENSION, OR TERMINATION OF ASSIGNMENT**

This assignment is for 6 months beginning February 24, 2002. The period of assignment may be extended for a specific period of time with mutual consent of the parties to the agreement and detailee. This agreement may be terminated by mutual consent of both parties, with reasonable notice in writing by either party of its intention to terminate the assignment. In either case, the Department of Energy will prepare a modification to this initial agreement and forward it through appropriate channels for signature of both parties to the agreement.

3. **HOURS OF DUTY, LEAVE, PAY AND BENEFITS, AND PERFORMANCE APPRAISAL**

- a. The workweek and hours of duty will be determined by the International Energy Agency, subject to the Department's policy and applicable Federal regulations.
- b. The employee's time and attendance records will be maintained by the Department of Energy, Office of Policy and International Affairs. The employee will contact her supervisor on a bi-weekly basis to account for all time worked and leave expended. Absences will be documented by the bi-weekly submission of an SF-71 approved by the Deputy Assistant Secretary for Policy or her designate.
- c. The Department of Energy will retain Lisa Hanle on its payroll and will continue to provide salary and benefit by direct deposit. The detailee's coverage under the Federal retirement, group health, and group life insurance will continue during the period of this assignment, if applicable. Her share of costs for such coverage will continue to be withheld from her salary.
- d. The International Energy Agency will provide a living allowance of 1200 euros per month and will make direct payments to the landlord and utility companies for such expenses.
- e. Based on criteria which will be communicated to the detailee at the beginning of the assignment, upon request from the Department of Energy, the International

Energy Agency will prepare and forward an evaluation of the detailee's performance.

4. **ADMINISTRATIVE CONTACTS**

- a. The name, address, and phone number of the Department of Energy Personnel contact is:

Ms. Lametia Browne
U.S. Department of Energy
Office of Policy and International Affairs
PI-5, Room 7G-015
1000 Independence Ave. S.W.
Washington, D.C. 20585
(202) 586-8401

- b. The name, address, and phone number of the International Energy Agency Personnel contact is:

Ms. Beth Hunter
Organisation for Economic Co-operation and Development/ International
Energy Agency
9, Rue De La Federation
75739 Paris Cedex 15
33-1-4057-6527

5. **OTHER ADMINISTRATIVE ISSUES**

- a. The International Energy Agency will provide appropriate office space and support for the detailee to include commercial and security communications access, classified materials storage, clerical support, office equipment and supplies.
- b. Responsibility for the detailee's career development and promotion will remain with the Department of Energy. Although not anticipated during the detailee's assignment, any training germane to the detailee's career development will be recommended and funded by the Department of Energy, subject to approval by the International Energy Agency.
- c. The Department of Energy will be responsible for all temporary lodging costs (i.e. hotel) incurred by the detailee pursuant to securing temporary housing for the duration of the 6 month detail.

6. **RULES, REGULATIONS, AND POLICIES**

- a. The detailee is subject to Federal conflict of interest statutes, the standards of ethical conduct for executive branch employees, including those regulations that apply to Department of Energy employees, and the Hatch Act limitations on political activities, as well as applicable state and local statutory and regulatory provisions.
- b. The Federal tort claims statutes and any other Federal tort liability statute shall apply to the detailee.
- c. The rules and policies that govern the internal operations and management of the Department of State are applicable to the detailee.
- d. Travel, transportation, and related allowances will be authorized in accordance with the Federal Travel Regulations.

7. **APPROVAL**

Vicky A. Bailey
Assistant Secretary
Office of Policy and International Affairs

Date

Jonathan Pershing
Head of Energy and Environment Division
International Energy Agency

Date